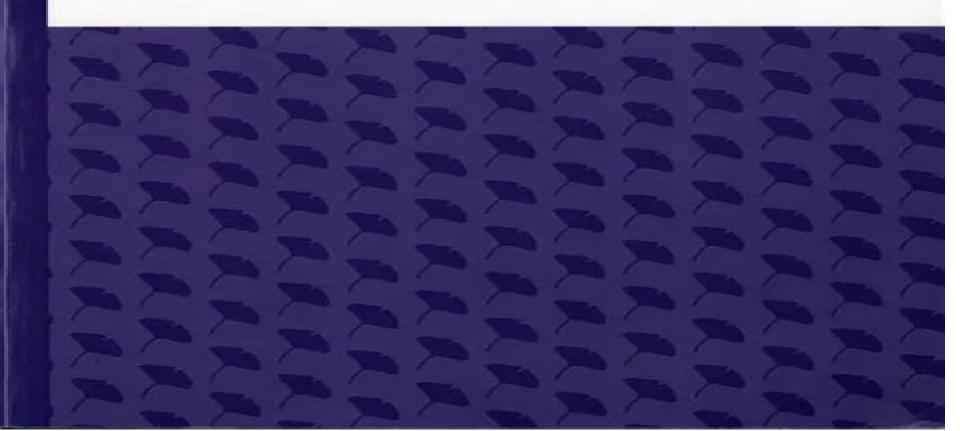


Preserving Archives & Manuscripts

SECOND EDITION

MARY LYNN RITZENTHALER



Preserving Archives And Manuscripts

Helen Forde, Jonathan Rhys-Lewis

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management and training of volunteers reflecting a key concern for many archival institutions Key topics are Understanding archival materials and their characteristics Managing digital preservation Archive buildings and their characteristics Safeguarding the building and its contents Managing archival storage Managing risks and avoiding disaster Creating and using surrogates Exhibiting archives Handling the records Managing a pest control programme Training and the use of volunteers Putting preservation into practice Readership Archivists librarians curators and enthusiasts trained and untrained in museums local studies centres and voluntary societies in need of good clear advice *Understanding Archives & Manuscripts* James M. O'Toole, Richard J. Cox, 2006 This volume introduces students and beginning practitioners to the fundamentals of working with and preserving archival records and manuscripts Sample topics include the history of the archives profession the organization of archival records and the values that inform practice A new chapter on contemporary challenges in the archival world has been added for the second edition and the bibliographic essay has been updated

Advancing Preservation for Archives and Manuscripts Elizabeth Joffrion, Michèle V. Cloonan, 2020-07-15 Manuscripts, Conservation Mary Lynn Ritzenthaler, 1983 Preservation Paul Banks, Roberta Pilette, 2000-04 Preservation Issues and Planning provides a definitive and authoritative analysis of how to plan for and ensure the long term health of an institution s collection in this digital age Organizing Archival Records David W. Carmicheal, 2018-10-03 Much of our nation's documentary heritage resides in small historical societies libraries cultural organizations houses of worship and museums The preservation of this heritage often depends on the dedicated efforts of people who in their workaday world practice some profession other than archivist For twenty five years Organizing Archival Records has equipped non professional archivists to tackle the challenging task of arranging and describing archival materials The latest edition preserves the practical easy to follow step by step approach of earlier editions while updating its content to reflect current archival practices practical ways to arrange and describe digital records simple tools you can use to manage and store your descriptions whatever the level of your computer skills how to share your descriptions with others why provenance and original order are foundational to arrangement and description how the principles codified in SAA's Describing Archives A Content Standard can guide your arrangement and description process an expanded discussion of related topics including appraisal security safe handling of records storage conditions and what to do with all the records that were in your archives before you read Organizing Archival Records Open Access Implications for Sustainable Social, Political, and Economic Development Jain, Priti, Mnjama, Nathan, Oladokun, O., 2020-09-18 Open access publishing can be used as a strategic tool to avail access to information and achieve universal literacy Open access has gained importance over the past 15 years by making knowledge available to all without any barrier of affordability or restrictions on using this knowledge to inform and develop Open access contributes to scientific research excellence disseminates research results to a wider community and promotes multi disciplinary and collaborative research Issues of sustainable development and open access are major

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