

Project

Employee mentor program

Aug 15 - Nov 12

Grid

Board

Timeline

Group by 4

✓

Define program

+ Add task

○

Validate potential job classifications

4 days 0%

09/19

○

Mentor program started

0 days 0%

10/16

○

Define mentor roles and responsibilities

7 days 0%

09/30

○

Mentor program defined

0 days 0%

09/30

✓ Completed

1

Identify mentors

+ Add task

○

Request mentor volunteers

10 days 0%

10/03

○

Conduct mentor interviews

2 days 0%

10/18

○

Screen mentors

10 days 0%

10/17

○

Accept mentors

2 days 0%

10/21

Train mentors

+ Add task

○

Determine skills gap

4 days 0%

09/13

○

Identify training program

5 days 0%

09/20

○

Train mentors

3 days 0%

09/25

○

Mentors ready

0 days 0%

09/25

✓ Completed

1

Pilot program

+ Add task

○

Screen applica

1 days 0%

10/07

○

Select employe

4 days 0%

09/26

○

Conduct emplo

1 days 0%

10/23

○

Pilot program

1 day 0%

09/27

○

Pilot complete

0 days 0%

09/27

✓ Completed

Microsoft Project

Paul E. Harris



Microsoft Project :

Using Microsoft Project 2002 Tim Pyron, 2002 This edition has been thoroughly updated to reflect a new product incorporated in Project called Enterprise Project Topics covered include scheduling tasks effectively and tracking costs

PRINCE2 Planning and Control Using Microsoft Project Paul E. Harris, 2007 Annotation A user guide written for Project Management Professionals in any industry who wish to learn or improve their skills in Microsoft Project 2000 onwards in conjunction with the PRINCE2 Project Management Methodology and discover how to get the most out of the software up to an intermediate level using Standard or Professional versions **Managing Projects With Microsoft Project 2000** Gwen Lowery, Teresa S. Stover, 2002-02-28 Learn proven project management strategies as you master the world's 1 project management software Here's a winning combination a series of successful project management strategies that cover every phase of the process AND an insider's guide to the most powerful and versatile project management software available anywhere That's what you'll find in *Managing Projects with Microsoft Project 2000* A synchronized learning system helps you get with the program Microsoft Project 2000 brings 21st century power to this already formidable tool Whether you're an experienced user preparing to upgrade to Microsoft Project 2000 or an aspiring project manager who needs to understand the big picture as you gain control of the details this remarkable one-stop guide helps you make the most of this outstanding new program It puts you in control of every new feature and enhanced capability including how to SCHEDULE TASKS AND TRACK PROGRESS using task calendars deadline dates estimated durations baseline and interim plans and more MANAGE RESOURCES FOR BETTER TASK SCHEDULING with new methods that let you vary resource availability specify material resources and set task priorities for resource leveling MODEL PROJECTS GRAPHICALLY WITH NETWORK DIAGRAM VIEW which offers flexible viewing and formatting of program information in a graphical layout of tasks MANAGE TASKS AND RESOURCES ACROSS A WORKGROUP with Microsoft Project Central a Web-based companion to Microsoft Project 2000 that allows for task delegation up and down organizational lines task progress reporting and narrative status reporting WORK FASTER AND SMARTER by jump starting new products with templates grouping tasks and resources creating your own work breakdown structure numbering scheme and much much more Using Microsoft Office Project 2003 Tim Pyron, 2004 By covering this project management tool this work offers the reader an understanding of the features functions and best practices of project management **PRINCE2 2009 Planning and Control Using Microsoft Project 2010** Paul E. Harris, 2010 This book is primarily a Microsoft Project book and designed to teach project management professionals who understand the PRINCE2™ methodology to use Microsoft® Project to plan and control PRINCE2™ projects It identifies which PRINCE2™ processes may be handled with Microsoft Project® 2010 and how the software may be effectively used to assist in managing a project Paul Harris manual unlocks the power and versatility of Microsoft® Project with a logical presentation of the tool in the context of a PRINCE2 project scenario **Microsoft Project 2010: The Missing Manual**

Bonnie Biafore,2010-06-21 Microsoft Project is brimming with features to help you manage any project large or small But learning the software is only half the battle What you really need is real world guidance how to prep your project before touching your PC which Project tools work best and which ones to use with care This book explains it all helping you go from project manager to project master Get a project management primer Discover what it takes to handle a project successfully Learn the program inside out Get step by step instructions for Project Standard and Project Professional Build and refine your plan Put together your team schedule and budget Achieve the results you want Build realistic schedules and learn how to keep costs under control Track your progress Measure your performance make course corrections and manage changes Use Project s power tools Customize Project s features and views and transfer info directly between Project and other programs

Microsoft Project 2007: The Missing Manual Bonnie Biafore,2007-08-17 Schedules budgets communications resources Projects big and small include them all and Microsoft Project 2007 can help you control these variables not be controlled by them But Project is complex software and learning it is well a project in itself Get up to speed fast with Microsoft Project 2007 The Missing Manual Written by project management expert Bonnie Biafore this book teaches you how to do everything from setting budgets and tracking schedules to testing scenarios and recognizing trouble spots before your project breaks down Find out what s new in Project 2007 from previous versions and get help choosing the right edition whether it s Project Standard Project Professional or Enterprise Project Management Solution With Microsoft Project 2007 The Missing Manual you get more than a simple software how to You also get a rundown on project management basics and plenty of solid advice on how to use Project to Define your project and plan your approach Estimate your project set up a budget define tasks and break the work into manageable chunks Create a schedule define the sequence of work and learn the right way to use date constraints and deadlines Build a project team and assign resources to tasks who does what Refine the project to satisfy objectives by building reality into the schedule and learn to keep project costs under control Track progress and communicate with team members via reports information sharing and meetings that work Close out your project and take away valuable lessons for the future Microsoft Project 2007 is the flagship of all project management programs and this Missing Manual is the book that should have been in the box No project manager should be without it

Microsoft Project Resource Guide Techrepublic Staff,1995 Collection of tips and techniques from IT project experts at TechRepublic to help make the most of Microsoft s project management application Features and functionality of Microsoft Project getting started beyond the basics Tools and templates are on the accompanying CD ROM

Planning and Control Using Microsoft Project and PMBOK® Guide Third Edition Paul E. Harris,2007 Aimed at Project Management Professionals who understand the PMBOK registered Guide Third Edition processes and wish to learn how to use Microsoft Office Project to plan and control their projects in a PMBOK registered environment this user guide and training manual helps them discover how to gain the most from the software

SharePoint for Project Management Dux Raymond

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