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Hands-on Microsoft Office Excel 2007 Basic Training Jake Thomas, 2013-02-21 This book will provide the reader a jump start on learning Microsoft Office Excel 2007 This book contains illustrated examples and step by step instructions that cover such topics as the ribbon interface data

tables PivotTables PivotCharts formulas and printing Upon completing this book the reader will have acquired enough knowledge to capture display and perform simple data analysis on pertinent business information using MS Office Excel 2007

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