

Teacher Annotated Edition

GLENCOE

1 *Check Series*

Microsoft® **Office** **2007**

Real World Applications

Setting goals is an important skill.
Planning is also a key skill.

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developing technology integrated learning experiences Teachers have more demands on them now than before and the available software has more to offer them than ever before The authors wrote this book to quickly get students up and running with the basic Office software suite of programs to provide examples relevant to teachers and to help them develop the skills to integrate these tools into their own classrooms in a way that would enhance the learning experiences of their students The text focuses on Microsoft Windows Vista Office 2007 and Expression Web but MS Office for Mac users will also be highlighted throughout

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